

# **West Millbrook Magnet Middle School**

## **Home of the Wildcats**

### **Welcome to West Millbrook Magnet Middle School!**

This planner provides information for students and parents about rules, policies, and academic requirements as well as student privileges and responsibilities. The cooperation of staff, students and parents is required in order to ensure a pleasant, safe and productive environment. We encourage all students to take advantage of the academic and extra- curricular opportunities that are available at WMMMS. Please reach out to the appropriate professional if you need assistance throughout the school year.

### **Our Mission Statement:**

West Millbrook Magnet Middle School, part of the Wake County Public School System, will provide a relevant and engaging education and will graduate students who are collaborative, creative, effective communicators and critical thinkers.

**School Hours: 8:15 a.m. - 3:00 p.m.**

**Main Office: (919) 870-4050**

**Transportation: (919) 805-3030**

### **Kelly Aman, Principal**

Donyea Daniels, Assistant Head of School, 6th Grade	ext. 24297
Brandon Patterson, Assistant Head of School, 7th Grade	ext. 24298
Bridget Rogers, Assistant Head of School, 8th Grade	ext. 24296
Greta Kimel, 6th grade Counselor	ext. 24304
Lee Wishon, 7th grade Counselor	ext. 24306
April Leon, 8th grade Counselor	ext. 24305
Jessica Collins, IBMYP Coordinator	ext. 24299
Debbie Vandewalker, Cafeteria Manager	ext. 24301

**West Millbrook Magnet Middle School**  
**Hogar de los Wildcats**

**¡Bienvenido a West Millbrook Magnet Middle School!**

Este planificador proporciona información para estudiantes y padres sobre reglas, políticas, requisitos académicos y privilegios y responsabilidades de los estudiantes. La cooperación de los maestros, los estudiantes y los padres es necesaria para garantizar un ambiente agradable, seguro y productivo.

Animamos a todos los estudiantes a aprovechar las oportunidades académicas y extracurriculares que están disponibles en WMMMS. Comuníquese con el profesional apropiado si necesita ayuda durante todo el año escolar.

**Nuestra Declaración de Misión:**

West Millbrook Magnet Middle School, parte del Sistema de Escuelas Públicas del Condado de Wake, proporcionará una educación relevante y atractiva y graduará a los estudiantes que son comunicadores colaborativos, creativos y eficaces y pensadores críticos.

**Horario Escolar: 8:15 a.m. - 3:00 p.m.**

**Oficina principal: (919) 870-4050**

**Transporte: (919) 805-3030**

**Kelly Aman, Directora**

Donyea Daniels, Subdirector de sexto grado	ext. 24297
Brandon Patterson, Subdirector General de séptimo grado	ext. 24298
Bridget Rogers, Subdirectora de octavo grado	ext. 24296
Greta Kimel, Consejera de sexto grado	ext. 24304
Lee Wishon, Consejero de séptimo grado	ext. 24306
April Leon, Consejero de octavo grado	ext. 24305
Jessica Collins, Coordinadora de la programa IBMYP	ext. 24299
Debbie Vandewalker, Gerente de Cafetería	ext. 24301

# Parent and Student Agreement Statements: (Student Planner Copy)

Students should have this planner in class each day. Pages are not to be removed. This planner serves as an agenda and may be used as a method of communication between parents and teachers. A copy of this page will be kept on file.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent's Signature

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Emergency Phone Number: \_\_\_\_\_

Parent's Cell: \_\_\_\_\_

Students who wish to use the Internet MUST complete the following information:

Student Name (print): \_\_\_\_\_ Grade: \_\_\_\_\_

I have read the WCPSS Student Internet Access and Electronic Mail policy in the Wake County Student planner. I agree to follow the rules contained in this policy. I understand that if I violate the rules, my account can be terminated. I may also face disciplinary consequences.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Signature (indicating his/her child may use the Internet)

\_\_\_\_\_  
Date: \_\_\_\_\_

## **Personal Data Forms:**

**It is extremely important that we at all times have up-to-date information on address, phone numbers, emergency contacts and medical issues in case of an emergency. Please send all updates to the WMMMS front office immediately.**

We have reviewed the contents of this planner. We understand that if this planner is lost or stolen, we must purchase a new planner at the cost of \$5.00.

# Declaraciones de los Padres y Estudiantes: (Esta copia permanece en el planificador)

Los estudiantes deberían tener este planificador consigo en la clase cada día. No se le debe remover ninguna página. Este planificador sirve como una agenda y también se puede usar como un método de comunicación entre los padres y los maestros. Una copia de esta página se guardará en el archivo del Líder de Equipo.

\_\_\_\_\_  
Firma del estudiante

\_\_\_\_\_  
Firma del Padre

Domicilio: \_\_\_\_\_

# de teléfono: \_\_\_\_\_

# de teléfono en  
caso de emergencia: \_\_\_\_\_

Celular del Padre: \_\_\_\_\_

Los estudiantes que deseen usar el Internet DEBEN completar la siguiente información:

Nombre del estudiante (impreso): \_\_\_\_\_ Grado: \_\_\_\_\_

Yo he leído la política de acceso al internet y la política de correo electrónico de WCPSS para los estudiantes en el Planificador Estudiantil del Condado Wake. Yo me comprometo en cumplir con las reglas contenidas en esta política. Yo entiendo que, si violo las reglas, mi cuenta puede ser cancelada y que además puedo afrontar consecuencias disciplinarias.

Firma del estudiante: \_\_\_\_\_ Fecha: \_\_\_\_\_

Firma del Padre/Tutor Legal (indicando que su estudiante puede usar el Internet)

\_\_\_\_\_  
Fecha: \_\_\_\_\_

## **Formularios de Datos Personales:**

**Es muy importante que siempre tengamos su información actualizada en cuanto a su domicilio, números de teléfonos, nombres de los contactos de emergencia y cuestiones médicas en caso de emergencia. Por favor siempre envíe de inmediato todas las actualizaciones a la oficina de la escuela.**

Hemos examinado el contenido de este planificador. Nosotros entendemos que si este planificador se pierde o es robado, debemos comprar un nuevo planificador que cuesta \$5.00.

# Parent and Student Agreement Statements: (Returned Signed Copy to School)

Students should have this planner in class each day. Pages are not to be removed. This planner serves as an agenda and may be used as a method of communication between parents and teachers. A copy of this page will be kept on file.

_____	_____
Student's Signature	Parent's Signature
Address: _____	Phone Number: _____
Emergency Phone Number: _____	Parent's Cell: _____

Students who wish to use the Internet MUST complete the following information:

Student Name (print): \_\_\_\_\_ Grade: \_\_\_\_\_

I have read the WCPSS Student Internet Access and Electronic Mail policy in the Wake County Student Handbook. I agree to follow the rules contained in this policy. I understand that if I violate the rules, my account can be terminated. I may also face disciplinary consequences.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Signature (indicating his/her child may use the Internet)

\_\_\_\_\_ Date: \_\_\_\_\_

## **Personal Data Forms:**

**It is extremely important that we at all times have up-to-date information on address, phone numbers, emergency contacts and medical issues in case of an emergency. Please send all updates to the WMMMS front office immediately.**

We have reviewed the contents of this planner. We understand that if this planner is lost or stolen, we must purchase a new planner at the cost of \$5.00.

# Declaraciones de los Padres y Estudiantes: (Copia firmada devuelta a la escuela)

Los estudiantes deberían tener este planificador consigo en la clase cada día. No se le debe remover ninguna página. Este planificador sirve como una agenda y también se puede usar como un método de comunicación entre los padres y los maestros. Una copia de esta página se guardará en el archivo del Líder de Equipo.

\_\_\_\_\_  
Firma del estudiante

\_\_\_\_\_  
Firma del Padre

Domicilio: \_\_\_\_\_

# de teléfono: \_\_\_\_\_

# de teléfono en  
caso de emergencia: \_\_\_\_\_

Celular del Padre: \_\_\_\_\_

Los estudiantes que deseen usar el Internet DEBEN completar la siguiente información:

Nombre del estudiante (impreso): \_\_\_\_\_ Grado: \_\_\_\_\_

Yo he leído la política de acceso al internet y la política de correo electrónico de WCPSS para los estudiantes en el Planificador Estudiantil del Condado Wake. Yo me comprometo en cumplir con las reglas contenidas en esta política. Yo entiendo que, si violo las reglas, mi cuenta puede ser cancelada y que además puedo afrontar consecuencias disciplinarias.

Firma del estudiante: \_\_\_\_\_ Fecha: \_\_\_\_\_

Firma del Padre/Tutor Legal (indicando que su estudiante puede usar el Internet)

\_\_\_\_\_  
Fecha: \_\_\_\_\_

## **Formularios de Datos Personales:**

**Es muy importante que siempre tengamos su información actualizada en cuanto a su domicilio, números de teléfonos, nombres de los contactos de emergencia y cuestiones médicas en caso de emergencia. Por favor siempre envíe de inmediato todas las actualizaciones a la oficina de la escuela.**

Hemos examinado el contenido de este planificador. Nosotros entendemos que si este planificador se pierde o es robado, debemos comprar un nuevo planificador que cuesta \$5.00.

## **Bring Your Own Device (BYOD)**

At West Millbrook Magnet Middle School our BYOD mission is to provide a relevant, engaging, technology-rich environment, that emphasizes global and critical-thinking, collaboration, communication, creativity, and responsible digital citizenship; thus, preparing students for high school and beyond.

### **Your Privileges**

As a student at West Millbrook Magnet Middle, you have privileges to use the World Wide Web (WWW) and WMMMS networked resources. The technology is provided to further your educational goals and objectives.

### **Your Responsibilities**

You are expected to abide by the provisions of this Acceptable Use Policy (AUP), WCPSS Board of Education policies; 3225/4312/7320-R&P Student Responsible Use Policy & 3225/4312/7320 Technology Responsible Use and North Carolina and federal laws. Prohibited uses fall into the following broad categories:

- Disruptive use
- Unauthorized use
- Illegal use
- Political or commercial use
- Inappropriate use

If you are in violation, you will lose your computer privileges for a period of time based on the severity of the violation. If you violate Board policies or state or federal laws, you will face additional and more serious consequences in accordance with those policies and laws. If the school year ends before the computer suspension, the remainder of the suspension will carry over to the next school year.

### **Academic Consequences of Violations**

AUP violations may carry serious academic consequences. If you lose your computer privileges, you may not use a computer within WMMMS for the duration of the violation. If you have access to the necessary hardware/software at home, you can complete computer-related assignments at home. Otherwise, you may propose alternate, non-technology assignments to your teachers. Your teachers decide whether your proposal constitutes acceptable alternatives that meet the learning objectives of the original assignments. There may be no valid alternatives in computer-based courses, and the result may be that you fail the course.

### **Limitation of Liability**

WMMMS and WCPSS make no guarantee that the functions or the services provided by or through the WMMMS and WCPSS networks will be error-free or without defect. WMMMS and WCPSS will not be responsible for any damage you as a user may suffer, including, but not limited to, loss of data or interruptions of service. WMMMS and WCPSS are not responsible for the accuracy or quality of the information obtained through or stored on the system. WMMMS and WCPSS will not be responsible for financial obligations arising through the unauthorized use of the system

# **Programa de Traer su Propio Aparato Electrónico (BYOD, por sus siglas en inglés)**

En la Escuela Intermedia West Millbrook Magnet nuestra misión de BYOD es de proporcionar un entorno relevante, interesante y rico en tecnología que enfatice un modo de pensar global y crítico, la colaboración, la comunicación, la creatividad y la ciudadanía digital responsable; y de este modo, poder preparar a los estudiantes para la escuela secundaria y más allá.

## **Sus Privilegios**

Como estudiante de la Intermedia West Millbrook Magnet, usted cuenta con privilegios para usar los recursos interconectados del World Wide Web (WWW) and de WMMMS. Se les proporciona el uso de la tecnología para poder ampliar sus metas y objetivos educativos.

## **Sus Responsabilidades**

Se espera que usted se adhiera a las provisiones de la Política de Uso Aceptable (AUP, por sus siglas en inglés), las políticas de la Junta Directiva Escolar de WCPSS; 3225/4312/7320-R&P Política del Uso Responsable de los Estudiantes y 3225/4312/7320 Uso Responsable de la Tecnología y las leyes federales y las de Carolina del Norte. Los usos prohibidos se clasifican en las siguientes amplias categorías:

- Uso perturbador
- Uso no autorizado
- Uso ilícito
- Uso político o comercial
- Uso inadecuado

Si usted viola estas políticas, usted perderá sus privilegios de computadora por un período de tiempo basado en la seriedad de la violación. Si usted viola las políticas de la Junta Directiva Escolar o las leyes del Estado o las leyes federales, usted afrontará consecuencias adicionales y más serias de acuerdo con aquellas políticas y las leyes. Si el año escolar concluye antes de que se pueda cumplir la suspensión del uso de las computadoras, el resto de dicha suspensión continuará en el próximo año escolar.

## **Consecuencias Académicas de las Infracciones**

Las infracciones de la Política de Uso Aceptable (AUP) pueden resultar en consecuencias académicas serias. Si pierde sus privilegios de computadora, no podrá usar una computadora dentro de WMMMS por la duración de la infracción. Si tiene acceso al hardware/software necesario en casa, usted puede completar sus asignaciones relacionadas con el uso de una computadora en su casa. De lo contrario, usted puede proponerle asignaciones que no requieran del uso de tecnología a sus maestros. Sus maestros deciden si su propuesta constituye una alternativa aceptable que cumple con los objetivos de aprendizaje de las asignaciones originales. De no haber ninguna alternativa válida en los cursos asistidos por la computadora, el resultado puede ser que usted repruebe el curso.

## **Limitación de la Responsabilidad**

WMMMS y WCPSS no garantizan que las funciones o los servicios proporcionados a través de las redes de WMMMS y de WCPSS serán libres de errores o de defectos. WMMMS y WCPSS no serán responsables por ningún daño que usted como usuario pueda sufrir, incluyendo entre otros, la pérdida de los datos o las interrupciones de servicio. WMMMS y WCPSS no son responsables por la exactitud o la calidad de la información obtenida a través del sistema. WMMMS y WCPSS no serán responsables por las obligaciones financieras que resultan debido al uso no autorizado del sistema.



**PERSONALLY OWNED COMPUTING/NETWORK DEVICE ACCEPTANCE OF RESPONSIBILITY AND  
DEVICE CONTRACT  
(Student Planner Copy)**

Student will be permitted to use personal technology devices only if the contract is signed by all parties and returned to the teacher. Parents and Students, please read carefully and initial every statement:

Student	Parent	Expectations
		Granted permission on the WCPSS Technology and Digital Resource Use Consent form.
		Take full responsibility for their devices. Personal technology should not be left on campus before or after school hours. Devices will not be accepted at the front office if forgotten at home.
		Must immediately comply with teachers' requests to shut down devices or close the screen. Devices will not be used during assessments, unless otherwise directed by a teacher. Teacher discretion for use with a substitute teacher.
		Are expected to respect and protect the privacy of others and are not permitted to capture, transmit, or post photographs/videos of any person on campus or in attendance of any event to individuals, public or social networking sites unless directed by school staff.
		Are expected to use devices at school for educational purposes only. Will access files or Internet sites relevant to the classroom curriculum and supported by teachers.
		Understand that devices cannot be used during transition times, in the hallways, or at any other non-instructional time unless directed by school staff.
		Understand that devices cannot be used at school for personal texting or personal email.
		Understand that infecting the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information will result in disciplinary actions.
		Understand that printing from personal devices will not be permitted at school.
		Understand they are prohibited from using any student's device other than their own.
		Administration reserves the right to collect and examine any device if the situation warrants.
		Are expected to follow the Wake County Public School System Student Acceptable Use of Electronic Resources according to Board Policy 6446. Any violation is unethical and may result in the loss of technology privileges at school, as well as other disciplinary action.
		Devices will be connected to the WAKE-BYOD WiFi network at all times. Using any other network while at school is not permitted.

We understand the use of personal devices to support educational experience is not a necessity but a privilege. When expectations are abused, or the above contract is violated, the privilege of participating in BYOD could be revoked.

\_\_\_\_\_  
Parent/Guardian Printed Name

\_\_\_\_\_  
Parent/Guardian Signed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Printed Name

\_\_\_\_\_  
Student Signed Name

\_\_\_\_\_  
Date

**CONTRATO Y ACEPTACIÓN DE UN APARATO DE COMPUTACIÓN/REDES DE PROPIEDAD PERSONAL  
(ESTA COPIA PERMANECE EN EL PLANIFICADOR)**

Al estudiante se le permitirá usar los aparatos de tecnología personales sólo si todas las partes firman el contrato y se devuelve al maestro. Padres y Estudiantes, por favor lean detenidamente lo siguiente y firmen cada declaración con sus iniciales:

Estudiante	Padre	Expectativas
		Permiso concedido en el formulario <i>Technology and Digital Resource Use Consent</i> de WCPSS.
		Tomar la plena responsabilidad por sus aparatos electrónicos. La tecnología personal no debe dejarse en el recinto escolar antes o después de las horas escolares. Los aparatos no serán aceptados en la oficina de la escuela si se han olvidado en casa.
		Se debe cumplir de inmediato con las solicitudes de los maestros de apagar los aparatos o de cerrar la pantalla. Los aparatos no se usarán durante las evaluaciones, a menos de que un maestro le indique lo contrario. Está a plena discreción del maestro si se podrá usar los aparatos con un maestro suplente.
		Se espera que se respete y se proteja la privacidad de los demás y no se permite capturar, transmitir, o publicar fotografías/vídeos de cualquier otra persona en el recinto escolar o que se encuentre asistiendo a cualquier evento, en los sitios conectados a una red pública o social a menos de que sea dirigido por el personal escolar.
		Se espera que solo se use los aparatos en la escuela por motivos educativos. Se tendrá acceso a los archivos o las páginas del internet que sean pertinentes al currículo del aula y que sean apoyadas por los maestros.
		Comprenda que los aparatos no se pueden usar durante tiempos de transición, en los pasillos, o en ningún otro tiempo no educativo, a menos de que sea dirigido por el personal escolar.
		Comprenda que los aparatos no se pueden usar en la escuela para el envío de mensajes personales o para el uso del correo electrónico.
		Comprenda que infectar la red con un Virus, troyano, o programa diseñado para dañar, cambiar, destruir o proporcionar acceso a la información o los datos no autorizados resultará en medidas disciplinarias.
		Comprenda que no se permite imprimir desde los aparatos personales en la escuela.
		Comprenda que los estudiantes no están autorizados a usar el aparato de ningún otro estudiante sino el suyo propio.
		La administración se reserva el derecho de recoger y examinar cualquier aparato si la situación lo amerita.
		Se espera que se cumpla con la política 6446 de la Junta Directiva Escolar sobre el Uso Responsable de los Recursos Electrónicos por el Estudiante del Sistema de las Escuelas Públicas del Condado Wake. Cualquier violación constituye una falta de ética y resultará en la pérdida de los privilegios de tecnología en la escuela, así como otras medidas disciplinarias.
		Los aparatos siempre estarán conectados al WiFi de la red WAKE-BOYD. No se permite el uso de ninguna otra red mientras se encuentre en la escuela.

**Nosotros entendemos que el uso de los aparatos personales para apoyar la experiencia educativa no es una necesidad, sino un privilegio. Cuando se abusa de las expectativas, o se viola el contrato antes mencionado, se le puede revocar el privilegio de participar en el programa BYOD.**

\_\_\_\_\_  
Nombre impreso del Padre/Tutor Legal

\_\_\_\_\_  
Firma del Padre/Tutor Legal

\_\_\_\_\_  
Fecha

\_\_\_\_\_  
Nombre impreso del estudiante

\_\_\_\_\_  
Firma del estudiante

\_\_\_\_\_  
Fecha

**PERSONALLY OWNED COMPUTING/NETWORK DEVICE ACCEPTANCE OF RESPONSIBILITY AND  
DEVICE CONTRACT (RETURN SIGNED COPY TO SCHOOL)**

Student will be permitted to use personal technology devices only if the contract is signed by all parties and returned to the teacher. Parents and Students, please read carefully and initial every statement:

Student	Parent	Expectations
		Granted permission on the WCPSS Technology and Digital Resource Use Consent form.
		Take full responsibility for their devices. Personal technology should not be left on campus before or after school hours. Devices will not be accepted at the front office if forgotten at home.
		Must immediately comply with teachers' requests to shut down devices or close the screen. Devices will not be used during assessments, unless otherwise directed by a teacher. Teacher discretion for use with a substitute teacher.
		Are expected to respect and protect the privacy of others and are not permitted to capture, transmit, or post photographs/videos of any person on campus or in attendance of any event to individuals, public or social networking sites unless directed by school staff.
		Are expected to use devices at school for educational purposes only. Will access files or Internet sites relevant to the classroom curriculum and supported by teachers.
		Understand that devices cannot be used during transition times, in the hallways, or at any other non-instructional time unless directed by school staff.
		Understand that devices cannot be used at school for personal texting or personal email.
		Understand that infecting the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information will result in disciplinary actions.
		Understand that printing from personal devices will not be permitted at school.
		Understand they are prohibited from using any student's device other than their own.
		Administration reserves the right to collect and examine any device if the situation warrants.
		Are expected to follow the Wake County Public School System Student Acceptable Use of Electronic Resources according to Board Policy 6446. Any violation is unethical and may result in the loss of technology privileges at school, as well as other disciplinary action.
		Devices will be connected to the WAKE-BYOD WiFi network at all times. Using any other network while at school is not permitted.

We understand the use of personal devices to support educational experience is not a necessity but a privilege. When expectations are abused, or the above contract is violated, the privilege of participating in BYOD could be revoked.

\_\_\_\_\_  
Parent/Guardian Printed Name

\_\_\_\_\_  
Parent/Guardian Signed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Printed Name

\_\_\_\_\_  
Student Signed Name

\_\_\_\_\_  
Date

**CONTRATO Y ACEPTACIÓN DE UN APARATO DE COMPUTACIÓN/REDES DE PROPIEDAD PERSONAL  
(COPIA FIRMADA DEVUELTA A LA ESCUELA)**

Al estudiante se le permitirá usar los aparatos de tecnología personales sólo si todas las partes firman el contrato y se devuelve al maestro. Padres y Estudiantes, por favor lean detenidamente lo siguiente y firmen cada declaración con sus iniciales:

Estudiante	Padre	Expectativas
		Permiso concedido en el formulario <i>Technology and Digital Resource Use Consent</i> de WCPSS.
		Tomar la plena responsabilidad por sus aparatos electrónicos. La tecnología personal no debe dejarse en el recinto escolar antes o después de las horas escolares. Los aparatos no serán aceptados en la oficina de la escuela si se han olvidado en casa.
		Se debe cumplir de inmediato con las solicitudes de los maestros de apagar los aparatos o de cerrar la pantalla. Los aparatos no se usarán durante las evaluaciones, a menos de que un maestro le indique lo contrario. Está a plena discreción del maestro si se podrá usar los aparatos con un maestro suplente.
		Se espera que se respete y se proteja la privacidad de los demás y no se permite capturar, transmitir, o publicar fotografías/vídeos de cualquier otra persona en el recinto escolar o que se encuentre asistiendo a cualquier evento, en los sitios conectados a una red pública o social a menos de que sea dirigido por el personal escolar.
		Se espera que solo se use los aparatos en la escuela por motivos educativos. Se tendrá acceso a los archivos o las páginas del internet que sean pertinentes al currículo del aula y que sean apoyadas por los maestros.
		Comprenda que los aparatos no se pueden usar durante tiempos de transición, en los pasillos, o en ningún otro tiempo no educativo, a menos de que sea dirigido por el personal escolar.
		Comprenda que los aparatos no se pueden usar en la escuela para el envío de mensajes personales o para el uso del correo electrónico.
		Comprenda que infectar la red con un Virus, troyano, o programa diseñado para dañar, cambiar, destruir o proporcionar acceso a la información o los datos no autorizados resultará en medidas disciplinarias.
		Comprenda que no se permite imprimir desde los aparatos personales en la escuela.
		Comprenda que los estudiantes no están autorizados a usar el aparato de ningún otro estudiante sino el suyo propio.
		La administración se reserva el derecho de recoger y examinar cualquier aparato si la situación lo amerita.
		Se espera que se cumpla con la política 6446 de la Junta Directiva Escolar sobre el Uso Responsable de los Recursos Electrónicos por el Estudiante del Sistema de las Escuelas Públicas del Condado Wake. Cualquier violación constituye una falta de ética y resultará en la pérdida de los privilegios de tecnología en la escuela, así como otras medidas disciplinarias.
		Los aparatos siempre estarán conectados al WiFi de la red WAKE-BOYD. No se permite el uso de ninguna otra red mientras se encuentre en la escuela.

**Nosotros entendemos que el uso de los aparatos personales para apoyar la experiencia educativa no es una necesidad, sino un privilegio. Cuando se abusa de las expectativas, o se viola el contrato antes mencionado, se le puede revocar el privilegio de participar en el programa BYOD.**

\_\_\_\_\_  
Nombre impreso del Padre/Tutor Legal

\_\_\_\_\_  
Firma del Padre/Tutor Legal

\_\_\_\_\_  
Fecha

\_\_\_\_\_  
Nombre impreso del estudiante

\_\_\_\_\_  
Firma del estudiante

\_\_\_\_\_  
Fecha

# THE INTERNATIONAL BACCALAUREATE MIDDLE YEARS PROGRAMME

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## International Baccalaureate Mission Statement

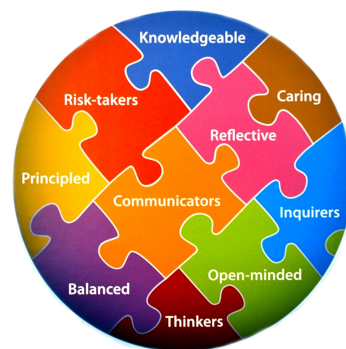
The International Baccalaureate® (IB) aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end, the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

## The International Baccalaureate Learner Profile

The IB learner profile represents 10 attributes valued by IB World Schools. We believe these attributes, and others like them, can help individuals and groups become responsible members of local, national and global communities.



## 10 Reasons why the IB Middle Years Programme (MYP) encourages you to become a creative, critical and reflective learner

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- 1. Become a lifelong learner:** Learn "how to learn" using communication, research, self-management, collaboration, and critical thinking skills
- 2. Learn by doing and experiencing:** Through the MYP community project you will learn to serve the community and connect what you learn in the classroom to "real-life"
- 3. The MYP encourages critical thinking:** It teaches you to analyse and evaluate issues, generate novel ideas and consider new perspectives.
- 4. Explore global Challenges:** The MYP helps you increase your understanding of the world by exploring globally significant ideas and issues.
- 5. Learn for Understanding:** Not just to memorize facts or topics and prepare for exams.
- 6. Train yourself to:** organize and plan your work, meet deadlines, concentrate, bounce back, persist, and think positively.
- 7. Subjects are not taught in isolation:** You are encouraged to make connections between subjects to build interdisciplinary understanding.
- 8. In empowers you to develop your talents:** Feel empowered to prove what you know and can do.
- 9. It prepares you for future education:** Prepare yourself for the IB Diploma or Career-Related Programmes delivered at other IB World Schools globally.
- 10. It encourages international-mindedness:** The MYP helps you critically appreciate your own culture and personal history, as well as the values and traditions of others.

## The Middle Years Programme Frequently Asked Questions

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### ***Which students at West Millbrook will be a part of the Middle Years Programme (MYP)?***

Millbrook is a “whole-school” MYP. This means that **all students** in grades 6-8 are a part of the MYP regardless of their status as base, magnet or transfer student.

### ***How does the rigor of MYP compare to the traditional middle school experience?***

The emphasis in the MYP is placed not on quantity of material studied, but the way in which it is studied, including a focus on research, analysis, and evaluation. Additionally, students have the opportunity to study all 8 subject areas in each year of the programme. The 8 subject areas are Language and Literature, Mathematics, Sciences, Individuals and Societies, Arts, Design, Language Acquisition, and Physical and Health Education.

### ***How will the MYP classroom look different?***

When observers walk into an MYP classroom, they first see the visual indicators of IB instruction taking place. There are posters that highlight and communicate IB philosophy, including the IB Learner Profile, the MYP Contexts, and clear focus on International Mindedness. They see the MYP Statements of Inquiry posted on the board as a constant reminder of how the classroom content connects the students to their world. They hear reference to the Inquiry Questions, they see students guiding the lesson through inquiry, and they listen to a discussion that makes clear reference to the relevance of the content. Finally, they see an assessment practice that is rubric-based and open-ended, and that gives students the opportunity to demonstrate what they know about the subject and how they understand it.

### ***Does the MYP impact North Carolina curricular and testing requirements?***

No, teachers in each class follow the standard source of study in each course but teach through the MYP framework. At the conclusion of the course, students will take any required standardized tests as required by NCDPI.

### ***I did not come from an IB elementary school. How will that affect my MYP experience at West Millbrook?***

While it is always an advantage to have the additional experience of the elementary school PYP, it is by no means necessary. Students who come from elementary schools that do not have an MYP are quickly exposed to the tools, language, and philosophy of the MYP and feel right at home with the programme in no time at all.

### ***Do all MYP students have to complete a Community Project?***

Yes. The Community Project is the culminating activity in year 3, Grade 8, of the Middle Years Programme and it is the demonstration of skills students have mastered during their time in the MYP. The Community Project is a comprehensive assessment that engages students with their rights and responsibilities to their community. It allows students to demonstrate their understanding of MYP Global Contexts, inquiry, and evaluation. By giving students a chance to explore a topic that truly matters to them, the Community Project is engaging and exciting. Our Community Project Coordinator, Jake Zappia, [jzappia@wcpss.net](mailto:jzappia@wcpss.net), is available for more information.

**INSERT UPDATES REGARDING  
INTERNATIONAL BACCALAUREATE MIDDLE YEARS PROGRAMME**



# POSITIVITY PROJECT

We are part of the movement! West Millbrook Magnet Middle School is a P2 school! Based on positive psychology, the Positivity Project (P2 for short) empowers us to build strong positive relationships with one another. We will recognize and celebrate the 24 character strengths in ourselves and others. #OtherPeopleMatter.

## WMMMS PROCEDURES AND EXPECTATIONS

### Arrival Procedures

Students are expected to be on time to first period at 8:15 a.m. to begin the instructional day. If a student reports after 8:15 a.m., he/she is tardy and will need to sign in at the Attendance Office prior to reporting to the first period. Students may begin arriving at 7:45 a.m.

#### Walkers:

- Enter through the sports courtyard or carpool area and report directly to first period or the cafeteria for breakfast.

#### Car Riders:

- Enter using the most immediate sidewalk and report directly to first period or the cafeteria for breakfast.

#### Bus Riders:

- Enter campus using the sidewalk at the bus lot and go right at the fork. Move down the walkway passing the rear of the 300 building and report to the grade level building or the cafeteria for breakfast.

**Students should not be dropped off prior to 7:45 a.m. unless they have an appointment with a teacher. In this case, the student should have a note signed by the teacher.**

### Dismissal Procedures

Students are expected to follow the dismissal expectations determined by their mode of transportation. Students should remain in 6th Period until their mode of transportation is posted on the television screen. **Any student who leaves their last period class prior to their mode of transportation being posted is subject to disciplinary action.**

#### Walkers:

- Once released, students who walk should exit campus immediately either through the sports courtyard or the designated walker path at the front of the school.



### Car Riders:

- Once released, car riders should be picked up at 3:00 p.m. unless they have another school assignment, extra-curricular activity, etc. In this case, students should be picked up promptly following his/her after-school activity.
- Students in 6th grade should report to the designated carpool area located near the 6th grade building.
- Students in 7th and 8th grades should report to the designated carpool area located near the 7th grade building.

### Bus Riders:

- Students should report directly to the bus lot once their bus route is announced.

## **Early Pick-up from School**

We need your help and cooperation as we strive to protect the instructional time for all students. With this in mind, we ask that students **not** be checked out between 2:45-3:00pm.

## **Bus Procedures**

The goal of this information is to keep students and staff safe at the bus stop, while on the bus and during arrival and dismissal from the bus at school. Students are expected to behave appropriately at all times. An important thing to remember is that the same rules and policies that apply in school also apply at the school bus stop and on the school bus.

### The Bus Stop

- Get on and off the bus at your authorized bus stop.
- Respect the property of the people and families living around and near your bus stop.

### The Bus

- Remain seated in your assigned seat until you arrive at your destination.
- Talk in an indoor voice.
- Do not eat or drink on the bus.
- Keep the aisle free of obstructions.
- Keep all body parts (head, arms, feet and hands) inside the bus.
- Refrain from using electronic devices that may be distracting.
- Use appropriate language.

Students should inform the bus driver if he/she has an issue with another student on the bus or any concern that might affect his/her safety and the safety of others on the bus. Students should also inform the grade level administrator, counselor or teacher as soon as possible. Students whose actions threaten the safety of those on the bus may lose the ability to ride the bus. Parents should contact transportation at (919)805-3030 with any concerns.

## **Extracurricular Transportation**

WMMMS provides transportation for students participating in extracurricular activities. The activity bus will only make express stops, not a student's regular bus stop. Please check the school's website for additional information. Spectators are not permitted to ride the activity bus (see more regarding extracurricular opportunities starting on page 26).

## **Student Messages/Items for Students**

Protecting instructional time is a priority at West Millbrook Magnet Middle School. After school transportation and activity arrangements should be made before our school day begins. We are unable to take routine messages for students, but urgent messages and necessary items may be left in the main office for student pick up. An announcement will be made at 10:55 for students to pick up messages/items during their lunch and again at 2:55 for pick up after school.

## **ATTENDANCE**

### **Tardy Policy**

According to [Board Policy 4400](#), a student shall be in his/her assigned area at the beginning of the school day and the beginning of each class or be recorded as tardy.

WMMMS expectations:

- Students will arrive to each class on time every day.
- Students who arrive after 8:15 must have a pass to enter class.
- Teachers will mark tardies accurately each period.
- Tardies are monitored for each class and cleared at the end of the semester. Teachers will contact parents when a student has been tardy to any class 3 times. Teachers will assign 3 days of lunch detention for the 4th tardy and a referral to the grade level administrator will be submitted for each additional tardy.

Note: Students arriving to class more than 10 minutes late without a written excuse or pass will be referred to the appropriate grade level administrator for skipping class.

### **Procedures for Absenteeism**

The conditions for an excused absence are listed in the Wake County Public School System's Student/Parent Handbook and Board Policy 4400. When a student returns to school after an absence, he/she should report to homeroom and present a note signed by a parent/guardian explaining the reason for the absence. If a student fails to bring a note, the absence is counted as unexcused. To be officially counted present for the day, a student must be in attendance at least one-half of the school day. Approved excused absences:

- Illness or injury that renders a student unable to attend.
- Isolation ordered by the State Board of Health.
- Medical, dental or other appointment with a health care provider.
- Death in the immediate family.
- Court when a student is under subpoena.
- Religious observance as suggested by the religion of the student or the student's parent(s) with prior approval by the principal.
- Participation in a valid educational opportunity. The "Request for Excused Absence for Educational Reasons" can be obtained in the office and must be turned in 48 hours in advance. The grade level administrator must sign this form for approval.

Students absent during the school day may not attend an after school activity on the same day of the absence.

### **Procedures for Completing Make-Up Work**

After being absent from school, it is the student's responsibility to contact his/her teachers to find out what work was missed and to make up that work. If the absence is approved in advance, all make-up work is due upon the student's return to school. Teachers should use discretion and may make exceptions in the case of students whose excused absences were not planned in advance, were beyond the student's control, and the nature of which would not support make-up work the day of the return.

## **CODE OF STUDENT CONDUCT**

According to Board Policy 4309 [Board Policy 4309](#), all students are responsible for complying with and being familiar with the WCPSS Code of Student Conduct and school board policies governing student behavior and conduct. All Code of Student Conduct policies are contained in the WCPSS Student/Parents Handbook which is distributed to all students and parents at the beginning of each school year or upon enrollment in the WCPSS. If there is a conflict between the rules expressed in this planner and the Code of Student Conduct policies, the WCPSS Code of Student Conduct policies shall take precedence.

### **Discipline**

Violation of school rules may result in varying consequences depending on the circumstance. Students who have been suspended may not attend school events during their suspension period.

## **Out of School Suspension (OSS)**

If a student is suspended, he/she is responsible for the completion of the academic work for each class. Arrangements will be made to have work collected and picked up by a parent/guardian at school. Suspended students MAY NOT be on campus for any reason during the suspension.

## **In School Suspension (ISS)**

The objective of ISS is to allow students to practice self-discipline, keep up their classwork and earn their way back to their regular classes. Student's grades are not penalized if the work is complete and accurate. Students are expected to report on time and bring all materials needed for the time assigned. If a student is absent on the day he/she is assigned to ISS, he/she will be assigned the following day. Students assigned to ISS for the full day are prohibited from attending any after school function on the day assigned. Students who have repeated assignments to ISS may not be allowed to attend assemblies, dances or extra-curricular activities.

## **Harassment or Bullying**

The Wake County School System's definition of harassment and bullying may be found in [Board Policy 1710/4021/7230](#).

For purposes of this policy, harassment or bullying behavior is any pattern of gestures or written, electronic, or verbal communications, or any physical act or any threatening communication that:

- a) places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property; or
- b) creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities, or benefits or by adversely altering the conditions of an employee's employment.

Harassment and bullying include, but are not limited to, behavior described above that is reasonably perceived as being motivated by any actual or perceived differentiating characteristic or motivated by an individual's association with a person who has or is perceived to have a differentiating characteristic, such as race, color, religion, ancestry, national origin, gender, socioeconomic status, academic status, gender identity, physical appearance, sexual orientation, or mental, physical, developmental, or sensory disability, or by association with a person who has or is perceived to have one or more of these characteristics.

Providing every student and employee a safe and orderly learning and working is a priority of the WCPSS. To this end, the Board specifically prohibits harassing or bullying behaviors at all levels.

### **Dress Code**

In accordance with WCPSS Board [Wake County Board Policy 4316](#), students are expected to adhere to standards of dress and appearance. Our guiding principles for the student dress code are similar to those experienced and expected in the workplace: attire that furthers health and safety of students and staff, enables the educational process, and facilitates the operations of the school. Parents are asked to partner with the school district to monitor student attire to help adhere to the guiding principles set forth in the policy.

To promote these goals, students may not wear or carry clothing, jewelry, book bags, or other personal articles that:

1. Depict profanity, vulgarity, obscenity, or violence;
2. Promote the use or abuse of alcohol, tobacco, or illegal drugs;
3. Are prohibited under [Policy 4309](#) III-2 (Gang and Gang Related Activity) or any other provision of the Code of Student Conduct;
4. Threaten the health or safety of staff or students; or
5. Are reasonably likely to create a substantial disruption of the educational process or operations of the school.

Specifically:

- a) Students must wear clothing that covers their skin from chest to mid-thigh with opaque (non-see-through) fabric in front, back, and on the sides.
- b) Students must wear shoes at all times except when changing for physical education or athletic practices or events or when specifically directed otherwise by a teacher or administrator.
- c) Clothing must cover undergarments (waistbands and straps excluded).
- d) Breasts, genitals and buttocks must be covered with opaque (non-see-through) fabric.
- e) Clothing must be suitable for all scheduled classroom activities including physical education, science labs, wood shop, and other activities where unique hazards exist.
- f) Specialized courses may require specialized attire, such as sports uniforms or safety gear.
- g) Head coverings (including hats, hoods, sweat bands, and bandanas) are generally prohibited in the school building. However, students may wear head coverings in the school building as an expression of sincerely held religious beliefs (e.g., hijabs or yarmulkes) or cultural expression (e.g., geles) or to reasonably accommodate medical or disability-related issues (e.g., protective helmets).

**Enforcement:** Any school dress code enforcement actions should minimize the potential loss of educational time. When a school staff member or school administrator discusses a dress or grooming violation with a student, the adult should be the same gender as the student if practicable. Staff concerns about student attire should be discussed discreetly and out of earshot of other students to the extent practicable. Teachers or staff discussing a dress or

grooming violation with a student should present options for obtaining appropriate clothing (e.g., school clothing closet) or otherwise complying with this dress code (e.g., removing a problematic item). School-directed changes to a student's attire or grooming should be the least restrictive and disruptive to the student's school day.

**Applicability:** This policy is to be applied fairly and consistently without regard to race, gender, or other inherent traits or characteristics. Principals or their designees shall make reasonable accommodations for religious, educational, medical, or disability-related reasons and for cultural celebrations. This policy does not apply to school-sanctioned uniforms and costumes approved for athletics, choral, band, dance, or dramatic performances. Except as specifically noted in this policy based on an exception or accommodation, this policy applies at all times when students are present on school property or in attendance at official, school-sponsored events.

Adopted: May 7, 2019

Students are required to adhere to the WMMMS dress code for all school activities including field trips, dances, concerts and banquets. If a student's dress or appearance violates this dress code, the principal or principal designee will require the students to change his or her dress or appearance. If the student is unable or unwilling to do so, a disciplinary action will be administered.

### **Electronic Devices**

Electronic devices may be brought on campus, and students may use their devices in common areas before school, during transitions, and after school. However, **all devices must be put away upon entering the classroom and can only be used at the direction of the teacher and for instructional purposes.**

Devices should be stored in a safe place when not in use for instructional purposes. If a student is caught by school staff with a device out during a prohibited time, the device will be confiscated and turned into the front office. A parent will be required to pick up the confiscated item. WMMMS is not responsible for confiscated items.

### **Personal Belongings**

Students are responsible for personal belongings brought to school. Students should not leave personal belongings unattended, even for a short period of time. **WMMMS is not responsible for lost or stolen personal items.**

## **Locks and Lockers**

Students who bring a lock will be assigned a locker on their grade-level hallway. **Students will also be assigned a locker for their physical education class, and they are REQUIRED to purchase a lock for that space.** Combinations should be kept confidential. Students should not leave their lockers unlocked or with lock combinations “set.” In the event lockers are jammed or broken, students should notify a teacher for assistance. Students are reminded that lockers are the property of the school system and may be opened for inspection and service without the student's permission. Students should also note that entering another student’s locker is a violation of school rules.

Periodic locker checks will be conducted during the course of the school year for lost/missing books, maintenance of lockers, and any materials considered a hazard on campus. The principal (or designee) reserves the right to open and search any locker at any time. In case of a lost combination, school personnel will cut locks.

## **Student Novels and Textbooks**

Students will be expected to pay for any damages that occur while textbooks are loaned to them. It is the responsibility of the student to examine books for damages before checking them out and to report damages to their classroom teacher. Students will also be responsible for paying the full price of any textbook lost while loaned out to them.

## **School Assemblies**

Assemblies are an important extension of the classroom experience. They are varied in nature and require special planning, attention to detail and cooperation. Cultural arts experiences, awards presentations and other special events may necessitate an assembly.

## **Assembly Expectations**

1. Students should enter quietly and orderly.
2. Face forward, focus on and Listen to presenters at all times.
3. Be courteous to the speakers/presenters and fellow classmates at all times. Students should refrain from distracting behaviors.
4. Respond only when appropriate or prompted to do so by the presenters.
5. Remain seated until dismissed from the assembly.
6. Sit in your assigned area with your assigned teacher.
7. Listen carefully to directions and procedures.
8. Politely allow fellow classmates clearing/space for them to exit the bleachers to receive an award/recognition.

## **IB Learning Commons Procedures**

- A pass is required to enter the Learning Commons except when with a class.
- Students may check out up to 3 books at a time for 3 weeks.
- All books should be returned to the circulation desk.
- Students with overdue or lost books may not check out additional materials until the overdue books are returned or paid in full.
- Reference books and materials, including reserve books, should be returned to their assigned places before leaving the Learning Commons. No reference materials can be checked out.
- Students may use computers for school assignments only.
- Inappropriate use of computers may result in disciplinary measures and/or loss of internet privileges.

## **ACADEMICS**

### **Grading Scale**

The grading scale below is used on all report cards for all instructional programs:

<b>A</b>	90-100
<b>B</b>	80-89
<b>C</b>	70-79
<b>D</b>	60-69
<b>F</b>	Below 60

### **Interim Report and Report Card Distribution**

Report cards are issued at the end of each quarter. Interim progress reports are issued midway each quarter.

#### **Interim Report Distribution (Week of)**

September 23, 2019  
November 11, 2019  
February 3, 2020  
April 20, 2020

#### **Report Card Distribution Dates**

November 8, 2019  
February 7, 2020  
April 17, 2020  
June 12, 2020



**INSERT UPDATES REGARDING WCPSS BOARD POLICY  
OR  
WMMMS STUDENT PROCEDURES ON THIS PAGE**



## EXTRA-CURRICULAR ACTIVITIES/ STUDENT CLUBS

West Millbrook Magnet Middle School offers a variety of academic, athletic, social and special interest activities which are an important part of the learning and growing process. Since these activities are an extension of the school day, all WCPSS and WMMMS rules and policies must be followed. Students may be restricted from participating in or attending any or all extra-curricular activities because of inappropriate behavior. It is the parent's responsibility to pick up students at the designated time from any extra-curricular activity. Failure to do so may result in the student being excluded from future events. Below is a list of clubs available for students:

**AFRICAN-AMERICAN QUIZ BOWL:** Each year, the brothers of the Omega Psi Phi Fraternity present an African History Quiz Bowl for students at the elementary, middle, and high school levels. Schools are given grade-level study materials prior to the competition. Students meet with an advisor prior to the competition to study and practice.

**BETA CLUB:** The National Junior Beta Club is West Millbrook's honor society for 7th and 8th grade students. Requirements for membership include a GPA of at least a 3.5 in the previous school year, and high teacher recommendations. The focus of the organization is for members to develop leadership skills through service to the school and community. Among their many service activities, Beta students serve as ushers and tour guides for open houses and orientations, as well as student ambassadors for school visitors and speakers.

**BATTLE OF THE BOOKS:** West Millbrook's Battle of the Books team prepares for February competition by reading the 27 books each year on the NC School Library Media Association BoB book list. The early months of the school year are focused heavily on each team member reading at least 6 assigned books before December 1, and then competing with other team members for book knowledge questions prior to the district competition. Data is kept regarding each individual member's contribution of book knowledge during the intra-team competition. This is used to determine which team members will actively compete at the district level.

**BUILDER'S CLUB:** Builder's Club is an organization for middle school students sponsored by the International Kiwanis Club. It is for students who want to take positive, constructive action to build a better world for themselves and others while having a good time.

**CHESS CLUB:** Chess Club is an after-school club available for young chess players of every skill level. The club meets every two weeks in a casual environment for students to learn the basics of the game or hone their skills with their peers. This is a great opportunity for students with an interest in chess to have fun with their classmates.

**DANCE COMPANY:** Dance Company is a performing group that meets weekly after school on Wednesdays. Company members learn, practice, and refine their dance skills while working to create larger dance pieces. These students have the opportunity to then perform at events throughout the school year, including Fall Frenzy, March Madness, and the Winter/Spring Dance concerts. Students

must audition to be a part of Dance Company and auditions are held within the first few weeks of school. Dance Company is a year long commitment.

**DIPLOCATS:** The Diplocats are a select group of students who represent WMMMS through magnet tours, open houses and special occasions on our campus. Interested students can self-nominate or they are recommended by school staff. Following auditions, selected students participate in opportunities to develop social and communication skills.

**FCCLA:** FCCLA is a nonprofit national career and technical student organization for young men and women in Family and Consumer Sciences education. It's mission is to promote personal growth and leadership development through Family and Consumer Sciences education. Focusing on the multiple roles of family member, wage earner and community leader, members develop skills for life through: character development, creative and critical thinking, interpersonal communication, practical knowledge, and career preparation.

**JUNIOR PBIS:** Junior PBIS is a student group that works to promote positivity and kindness in our school and our community. The club meets 2 times a month to complete projects to make a positive difference in our school and community. Past projects have included jeans drives for the homeless, teacher appreciation parties, and EOG encouragement activities. This club is open to all grade levels and welcomes new members.

**INTERNATIONAL CLUB:** Any student is welcome to join the international club at monthly meetings that focus on different cultures. Each month a different culture or country is selected as a focus and we will discuss the food, families, and games of that culture with interactive experiences.

**HOMEWORK CLUB:** Students are provided time, space and resources to complete homework and assignments. Grade level counselors are also available for support.

**MATHCOUNTS:** MathCounts is a national enrichment club and competition program that promotes middle school mathematics achievement. MathCounts builds math skills, promotes logical thinking, and sharpens students' analytical abilities. Consisting of fun and creative problems that promote critical-thinking and problem-solving skills, the MathCounts competitions have written and oral rounds, as well as individual and team components.

**THE NATIONAL GEOGRAPHIC GEOGRAPHY BEE:** This bee is a competition that consists of a written test administered to all students in grades 6-8. The highest scoring students in each grade level are selected for the final oral competition. After a finalist for the school is named, the next step of the journey includes the administration of a challenging written test that is submitted to the State Competition Office. As a result of this examination, if selected, the student will become a semifinalist in the North Carolina State Geographic Bee and is eligible to compete.

**SPELLING BEE:** West Millbrook Middle School participates in the Wake County Spelling Bee that is part of the Scripps National Spelling Bee Program. It is a regional bee that covers Wake County, North Carolina. The winner competes in the Scripps Howard National Spelling Bee.

**STUDENT COUNCIL:** The West Millbrook Middle School Student Council is a strong, active student organization. Its members and officers are selected by the students to represent them. Throughout the

school year, the Student Council, working with the advisors, sponsors a variety of activities in which all students can participate.

**YEARBOOK:** The West Millbrook Yearbook is published each year by a team of students, along with a faculty advisor. This publication requires determination to meet deadlines, along with a desire to improve photography skills.

## **Athletics**

Seventh and eighth grade students interested in participating in athletics should familiarize themselves with the following eligibility requirements and athletic policies. Listed below are the sports seasons and the athletic programs during that season.

### **Fall Season**

Football

Volleyball

Cheerleading

### **Winter Season**

Girls' & Boys Basketball

Cheerleading

### **Spring Season**

Boys' Soccer

Softball

Girls' Soccer

Girls' & Boys' Track

Baseball

Students interested in participating in athletics in the 2019-2020 school year should familiarize themselves with the following general regulations, academic and attendance requirements, and athletic policies.

In order to be eligible for any athletic activity, the athlete:

1. Must be currently enrolled in seventh or eighth grade.
2. Must meet all eligibility requirements prior to the first tryout/practice date.
3. Must have a completed and signed [Middle School Athletic Participation Form](#) prior to the first tryout/practice date.
4. Must not participate if he/she becomes 15 years of age on or before August 31, of that school year.
5. Must receive a medical examination once every 365 days by a licensed medical physician, physician's assistant or family practitioner in the United States.
6. Must read the Concussion Information Sheet, initial and sign the Student-Athlete & Parent/Legal Custodian Concussion Statement each year.
7. Must meet promotion requirements to be eligible for fall semester. The State Board of Education defines promotion as "progressing to the next grade." Students retained either by the school or the parents will be ineligible for the fall semester.
8. 6 Semester Rule - No student may be eligible to participate at the Middle School level for a period lasting longer than 6 consecutive semesters beginning with the students' first entry

into 6th grade. The principal shall have evidence of the date of each player's entry into the 6th grade.

9. Must earn passing grades (D or better) in a minimum of three core courses each semester to be eligible for participating during the succeeding semester.
10. Must not have more than 14 total absences (85% attendance requirement) in the semester prior to athletic participation. This is a State Board of Education requirement. According to Board Policy, students who participate in interscholastic athletics must meet all requirements of the State Board of Education.
11. Must not participate (practice or play) if ineligible.
12. Must not participate (practice or play) in any athletic event if suspended or is actively serving in the in-school suspension program for that day or days.
13. Must be present in school the entire day in order to participate in practices or games.
14. Must live with a parent or legal custodian within the Wake County Public School System administrative unit. (Must notify the athletic director if not living with a parent or legal custodian.)
15. A player must practice a total of six (6) days before playing in a game in all sports except football, where a player must practice nine (9) days.
16. A player injured requiring medical attention and/or absent due to illness must meet eligibility requirements and must have practiced the required number of days above (# 15). This player may not participate in practice or a contest without a doctor's note. Students absent from athletic practice 5 or more days due to illness or injury shall receive a medical release by a licensed physician before readmittance to practice or play.
17. If school is not in session or school closes early, no practice or game will take place. There will be no practice on Saturdays (this includes year round schools), holidays, or vacation days.

When an athlete is suspended or actively serving in ISS, he/she may not participate (practice or play) in any athletic event.

## **Dances**

Student dances are scheduled throughout the year to provide supervised social experiences for our students. The highest level of student conduct is expected at all dances. In addition to the expectations in the WCPSS and WMMMS Student Code of Conduct, the following rules apply:

- Only West Millbrook Magnet Middle School students may attend school dances.
- Dancing may not be inappropriate or vulgar.
- Food, candy and drinks are not allowed in the gym.
- If a parent needs to pick a student up prior to the ending of the dance, he/she must come to the dance to check their student out.
- Students must arrange transportation prior to the dance. Any student who is not picked up within 30 minutes of the conclusion of a dance (or any extracurricular activity) will be unable to attend the next school function. Student cooperation and parent support are expected and greatly appreciated.

In order to alleviate traffic congestion during Pick Up, please adhere to the following:

- Pick up 6th graders in the carpool lane
- Pick up 7th and 8th graders in the staff parking lot located near the cafeteria. If 7th and 8th graders have a sibling in 6th grade who also attended the dance, then they should report to the carpool lane with him/her.

Students assigned to a full day of ISS or OSS during the school eligibility period may NOT attend the school dance for that period.

Dance Date	Eligibility Period	Time
November 15, 2019	September 16- November 15, 2019	5:30-7:30 pm
April 24, 2020	February 24-April 24, 2020	5:30-7:30 pm

## **Grade-Level Expectations and Participation in Special Events**

Throughout the school year, teams may schedule activities where students are celebrated for academic and behavior success. Failure to adhere to school rules and expectations may limit a student's participation in these activities (Academic Celebrations, Team Day, Field Trips, Dances, Picnics, etc). Each grade level administrator reserves the right to enforce a consequence when necessary.

### **Cafeteria**

Myschoolbucks.com

The school cafeteria is a vital part of the school program. To encourage good nutrition, the cafeteria provides breakfast and lunch at reasonable prices.

Prices for meals:      Full priced breakfast- \$1.50              Reduced price breakfast- Free  
                                 Full priced lunch- \$ 2.60                      Reduced price lunch- \$0.40

Students may buy lunch or bring it from home. Students should follow the cafeteria expectations below:

- Glass containers are not allowed in the cafeteria.
- Students may not take food out of the cafeteria.
- Students are responsible for keeping the area where they are sitting clean. Tables should be left free of food. All trays, eating utensils and trash are to be disposed of in the proper containers.
- Student should remain in assigned areas until directed to leave by the supervising staff member.